



Stock Donation Instructions

By The Hand Club For Kids

IMPORTANT: Please note that when your financial institution sends your stock donation to By The Hand, they will not provide your name to By The Hand. In order for us to attribute the gift to you and provide you with a tax receipt, please email the information requested at the bottom of this sheet.

Donating securities that have appreciated in value to By The Hand can be an extremely tax-effective way of giving. The following instructions are intended to make this process as easy as possible.

Account Information

Please provide the following information to your bank or brokerage firm:

1. Use direct transfer of stock (known as DTC - use #8862).
2. Alternatively for ACAT transfers use #0671 (this is also referred to as a clearing number).
3. Provide the By the Hand Club For Kids account number: 42A-02230.
4. The By The Hand Club For Kids Merrill Lynch representative is Robert Schuldt. Robert can be reached at (630) 505-3401 and robert_j_schuldtjr@ml.com.

Wire Instructions

Receiver Bank:

United Bankers Bank
ABA# 091001322

Beneficiary Bank/BBK:

Providence Bank LLC
Address: South Holland, IL 60473
Account #: 2505196



Beneficiary/BNF Name:

By The Hand Club For Kids
Account #: 05252390

Wire transfers are only valid for those distributing funds from a US bank. If your bank allows you to make a gift via ACH, here are the instructions:

ACH:

Routing: 071926375
Account: 05252390

Notifying By The Hand

IMPORTANT: When you have given these instructions for your securities transfer, please email By The Hand's Fund Development team at fund.development@bythehand.org providing the following:

- Number of Shares you are giving
- Company in which Stock is held
- Date of expected transaction (i.e. 40 shares in Coca-Cola transferred February 1, 2017)

This will allow us to fully and accurately acknowledge your gift with a tax-deductible receipt. If you have any questions regarding your securities transfer please contact Marilyn Cassells at marilyn.cassells@bythehand.org or by calling 312-329-0705.

Thank you for helping us change countless lives!